

## Statement of Deficiencies

### 5305-C: Waiver of Liability

Not Met

#### Findings/Corrections

5305.C. Parents were required to waive the provider's responsibility in the event of an accident or injury at birthday parties. Parents would supply an inflatable "gym" for parties, and center required parents of children attending the parties to sign a form waiving the center's liability. Parents shall not be required to waive the provider's responsibility.

### 5311-A: Personnel Records

Not Met

#### Findings/Corrections

5311.A.4. Health records to include documentation of good health, signed by a physician or designee was not available for 3 staff. Note: two other staff have 30 days to obtain their health statement. Please check at follow-up.  
5311.A.5. Documentation of a satisfactory criminal record check, as required by Louisiana R.S. 15:587.1, was not available for 3 staff. Documentation of submission [was not] available. Provider shall request this clearance prior to the employment of any center staff. A criminal record clearance is not transferable from one employer to another.

### 5311-B: Extracurricular Personnel

Not Met

#### Findings/Corrections

5311.B.1. The Provider did not have documentation of a satisfactory criminal record check, as required by Louisiana R.S. 15:587.1, for two extracurricular personnel--the speech therapist and the inclusion teacher. Documentation of submission [ was not ] available prior to the individual being present in the center.

Note: Individuals employed by the school system may have on file at the center, a letter from the school system administrative staff documenting that a criminal record clearance has been obtained from Louisiana State Police.

### 5312-A: Orientation Training

Not Met

#### Findings/Corrections

5312.A. Provider lacked documentation that three staff received orientation within one week of employment and prior to having sole responsibility for a group of children to include training in the following topics:

Center policies and practices including health and safety procedures;  
Emergency and evacuation plan;  
Supervision of children;  
Discipline policy;  
Job description;  
Individual needs of the children enrolled;  
Detecting and reporting child abuse and neglect;  
Current Child Day Care Class "A" Minimum Licensing Standards;  
Confidentiality of information regarding children and their families.

Orientation training did not include documentation of the 4 days supervised work with children.

Documentation shall consist of a statement/checklist in the employee record signed and dated by the employee and the Director attesting to having received such orientation training and the dates of the supervised work with children.

## Statement of Deficiencies

### 5312-C: Annual Review

Not Met

#### Findings/Corrections

5312.C. Provider lacked documentation that all staff have annually reviewed the following topics:

Center policies and practices including health and safety procedures;  
Emergency and evacuation plan;  
Supervision of children;  
Discipline policy;  
Job description;  
Individual needs of the children enrolled;  
Detecting and reporting child abuse and neglect;  
Current Child Day Care Class "A" Minimum Licensing Standards;  
Confidentiality of information regarding children and their families.

### 5321-B: Medication Authorizations

Not Met

#### Findings/Corrections

5321.B. The provider did not obtain written authorization from parentw to administer triple antibiotic to a child that included the following:

- Child's name;
- Name of medication;
- Date(s) to be administered;
- Dosage;
- Time to be administered;
- Special instructions, if applicable;
- Side effects;
- Signature of parent and date of signature;
- Circumstances for administering "as needed" medication.

Center gives triple antibiotic as first aid to children. Medication authorization should be obtained for this medicine.

### 5321-L: Illnesses and Unusual Behavior

Not Met

#### Findings/Corrections

5321.L. The Provider did not maintain documentation of illness or unusual behavior that occurred in the center to include:

- child's name;
- type/description of illness or unusual behavior;
- date and time of onset;
- action taken;
- time of parental notification; and
- signature of person notifying parent.

### 5331-B: Single Safety Belt

Not Met

#### Findings/Corrections

5331.B. Provider did not restrain only one child in a single safety belt as [ 13 children were transported in 13 seat belts on day of survey].

## ***Statement of Deficiencies***

### **5331-G: Capacity of Vehicle**

**Not Met**

#### **Findings/Corrections**

5331.G. The Provider exceeded the manufacturer's recommended capacity in the vehicle as evidenced by [ 15 ] children/ and [ 2 ] adults transported in a [ 15 ] passenger vehicle on field trip on day of survey. Review of summer field trips showed other trips where this same number of passengers were carried.